**LEPARMARAI & ASSOCIATES ADVOCATES**

**COMPANY PROFILE**

Leparmarai & Associates Advocates is a medium sized law firm located at View Park Towers, Monrovia Street, Transcon Office Suites, 8th Floor, Nairobi and a Branch in Maralal-Samburu located at Cidar Hills Guest House-Opposite KAG Church, P.o Box 311-20600-Maralal. It is founded on the staunch belief and practice of provision of sound, efficient and expedient legal services.

The firm has one partner namely; **LEPARMARAI HENRY (MANAGING PARTNER)**, who is an advocate of the High Court of Kenya. The partner has a law degree with Honors from the Catholic University of Eastern Africa and diploma in law from the Kenya School of Law and has practiced law in practically all fields of law for over three years. The firm also has one other fully qualified associate Advocate and support staff of three.

The firm has in the past commendably represented and still do represent various high profile individual and corporate clients.

The firm’s objective and energies are geared towards professionalism and ultimate satisfaction of our clients as the end consumers of our legal services. Efficiency, integrity, confidentiality and absolute commitment to our clients cause are strictly observed as the hallmarks of a sound client – Advocate relationship.

As a policy we endeavour to economize on cost yet timeously deliver quality services. We have established cordial relations with our colleagues in the profession and have also identified para-legal service providers like court bailiffs, auctioneers, Land ,Company and patent registrars, with whom we liase to expedite our services to our clients.

Moreover, we have fully computerized our operations in order to provide prompt and efficient services. We zealously uphold client confidentiality and guard our clients’ personal and corporate privacy. We further seek constant personal conferences with our clients at their convenience so as to update them on the progress in their matters.

Our para-legal staff of two secretaries, one court conveyancing clerks and process server are fully oriented with the policies and objectives of the firm. They play a pivotal role in the provision of quality services to our clients within the shortest time possible.

We are principally civil/commercial and criminal litigation lawyers and undertake the following:-

# A. PROPERTY

· Conveyancing

· Preparation and registration of charges and mortgages.

· Preparation of sale agreements and property transfers.

· Realization of Securities

· Preparation of lease Agreements in respect of residential and commercial properties.

· Preparation and registration of power of Attorneys, Cautions and Caveats over properties.

· Preparation and registration of discharges of charge and conveyances of mortgages.

· Extension of leases and registration of new grants

· Formation of trust, probate and administration, mergers and takeovers.

# B. INTELLECTUAL PROPERTY

· Preparation, processing and registration of copyright and trade marks.

**C. DEBT COLLECTION:**

· This involves acting for our clients by demanding money due to them, filing suits and defending suits against them. This is for both corporate and individual clients.

# C. RECOVERIES

· Realization of securities through issuance of legal notices, sale of charged or mortgaged property by public auction or private treaty.

# D. COMMERCIAL LAW

· Preparation of debentures and chattel mortgages.

· Formation and incorporation of companies and Trusts.

· Preparation of Memorandum and Articles of Association, Incorporation of Companies, filing of returns and other legal work arising from the provisions of the Companies Act and Co-operatives Act.

· Liquidation and receivership

· Preparation of transfers and business mergers.

· Commercial joint ventures

· Taxation

· Well thought out and detailed opinions on corporate issues.

## F. ALTERNATIVE DISPUTE RESOLUTION AND ARBITRATION

· We undertake arbitration proceedings and have in the past handled High Profile cases. Indeed we encourage our clients to use this more expeditious mode of dispute settlement.

## G. CIVIL LITIGATION

· Court appearing, defending and suing in civil matters on behalf of individual and corporate clients.

· Judicial review and constitutional references.

## H. CRIMINAL LITIGATION

· We undertake defence and advice in all type of criminal proceedings.

## J. OTHERS

· Attending to labour disputes between employers and employees and defending clients in court in labour cases and Trade Disputes.

· Family law

· Landlord and tenant disputes

· Construction and Real Estate development disputes.

K. **CONSULTANCY SERVICES.**

. Our law firm offers legal consultancy services of various issues to Government Institutions, Corporates individuals and Development Agencies.

. Our law firm is well equipped with multi-disciplinary expertise, capacity and infrastructure that enable us to produce high quality results with accuracy.

. Some of the legal services we offer include:

1. Legal audit.
2. Company Law services.
3. Legislative Drafting of New Laws and amendment of existing ones.

Our partner has had an occasion to act for the following corporate clients, among others;

1. Samburu Investment Limited.
2. Mooreland Hotels Limited.
3. KenMark Construction Limited.
4. Pearl Construction Limited.
5. Nestle Consultancy Limited.
6. Siambu Construction and Supplies Limited.
7. Gaig & Leshan Tours and Safaris.
8. Blesbok Safaris Limited.
9. Sioksiok Construction Limited.
10. Fahari Kenya Valuers Limited.

Among others.

Our scale of fees are reasonable though based on the Advocates’ Remuneration Act. Nevertheless special attention is given to each case and we are open to discussion on fees depending on the complexity, volume of work done or to be done. We do undertake briefs anywhere within the East African Community.

To ensure our clients interests are well catered for, we have taken out a professional indemnity cover that can be readily enhanced to suit the requirements of any client.

We sincerely appreciate the time you have taken to study this our profile and trust that it has been enlightening.

**DATED** at **NAIROBI** this ………………….. day of ……………………….……………………. 2019.

### For: LEPARMARAI & ASSOCIATES ADVOCATES.

### H.Y LEPARMARAI (MANAGING PARTNER).